



Managing COVID-19

in Northumberland's schools and educational settings

Possible cases displaying COVID-19 symptoms

IF YOU HAVE A GENERAL ENQUIRY HEAD TO [nland.uk/Covid19SchoolsForm](https://www.nland.uk/Covid19SchoolsForm)

IF A CHILD / STAFF MEMBER BECOMES UNWELL WITH COVID-19 SYMPTOMS

IF ONSITE

1

Isolate in a separate room. Contact the parent / carer and arrange for collection ASAP.

2

Advise parent / carer to have child tested by PCR and report result back to school ASAP

3

Symptomatic members of staff should go home ASAP, self-isolate and arrange a PCR test. This result should be reported back to the school/setting ASAP

IF OFFSITE, ADVISE:

1

Parent / carer to have their child tested by PCR test and report the result back to school ASAP

2

Members of staff should arrange their own PCR test and report result back ASAP



Clean surfaces where the child / staff member may have touched with contaminated hands or coughed on to.

Follow H&S guidance on cleaning in a non-clinical setting.

CHILD/STAFF MEMBER
TESTS NEGATIVE



The child / staff member can return to school when feeling better.

CHILD/STAFF MEMBER
TESTS POSITIVE



Submit positive case webform here:
[nland.uk/Covid19SchoolsForm](https://www.northumberland.gov.uk/Covid19SchoolsForm)

Consider sending inform and advise letter / text message to parents/carers.

Child/Staff member should continue with self isolation.

CLOSE CONTACTS:

Close contacts of positive cases do not need to isolate unless contacted directly by NHS Test and Trace.

Close contacts may be advised to take a PCR test by NHS Test and Trace.

NOTE

If you suspect your school/setting has a COVID-19 outbreak contact Northumberland's Public Health Team using the webform.

Northumberland County Council's Public Health Team will contact you to provide further guidance if your setting has either:

1

5 cases or 10% (whichever is reached first) confirmed cases of COVID-19 within 10 days, among students or staff clustered in a consistent group or cohort

2

Evidence of severe illness e.g. students or staff members admitted to hospital or a death as a result of COVID-19 infection.